

Dear Families:

A student fee schedule is approved each year by the Board of Education, which is specifically authorized by state statute to establish and collect such fees. Student fee revenues are important in our efforts to provide quality instructional materials in every classroom. Please be aware that unpaid student fees may result in a student being excluded from participation in certain school passes/activities, events, and ceremonies.

Although student fees are **due in full at time of registration**, we understand that in certain, limited circumstances (where financial hardship can be demonstrated), full and immediate payment of these fees may place a financial burden on some families. **If you are unable to remit full payment at time of registration, we encourage you to take the following actions:**

1. Complete a Free and Reduced Lunch application available in late summer on the Food Services page at the District website www.oasd.org. **You must re-apply each school year for Free and Reduced Lunch** even if you qualified in prior school years. If you are eligible for Free and Reduced Lunch, your student's annual fee will be waived, and you do not have to pay this fee at the time of registration. You will still be responsible to pay for special course fees (High School and Intermediate) and tangible items (example: assignment notebooks, cooking/supply fees, field trips). **IMPORTANT:** Fee waivers in student fee accounts will be processed on 10/13/25 after the 30-day grace period. Please log in to your Family Access account under the Fee Management tab to verify waivers after this date. If your account did not qualify for free and reduced lunch, then your annual fee is then due at this time.
2. If you are not eligible for Free and Reduced Lunch and are unable to remit full payment, please complete the **Payment Plan Agreement Form** through online registration or through your school office after online registration closes. All accounts arranging for a payment plan will be granted extended payment terms and must be paid in full by June 10, 2026 (the last student school day).

Accounts with outstanding balances as of **June 30, 2026**, will be referred to the Waukesha County Department of Administration – Collection Division. Any account that has not been approved for a payment plan may be sent to collection during the school year, parents will be notified prior to taking this action.

If you have any questions, please do not hesitate to call your school office. Thank you again for your cooperation.

Sincerely,

Beth M. Sheridan

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Assistant Superintendent of Finance & Operations

CC: School Office

Greenland Elementary: (262)-560-8100

Ixonia Elementary: (262)-560-8400

Meadow View Elementary: (262)-560-8000

Park Lawn Elementary: (262)-560-8200

Summit Elementary: (262)-560-8300

Nature Hill Intermediate: (262)-569-4940

Silver Lake Intermediate: (262)-560-4300

Oconomowoc High School: (262)-560-3100