

**Oconomowoc Area School District
MUNICIPAL CLERK INFORMATION**

September 29, 2016

ALL POLLING PLACES WILL BE OPEN AT 7:00 A.M. AND WILL CLOSE AT 8:00 P.M.

All polling places are accessible to elderly and disabled voters.

If you have any questions concerning your polling place, contact the municipal clerk.

OCONOMOWOC, CITY OF

Diane Coenen, City Clerk

City of Oconomowoc

174 E. Wisconsin, Oconomowoc

262-569-2175

Ofc Hrs: Mon-Fri; 8:00-5:00

When will In Person Absentee Voting begin in your municipality? Monday, Oct 24 through Nov. 4

Hours for in-person absentee voting: Monday – Friday, 8:00 am – 5:00 pm

Open on weekends for in-person absentee voting? No

Will you be conducting in-person absentee voting at multiple sites, or just the clerk's office? Only one location - Clerk's Office at City Hall, 174 E. Wisconsin Avenue, 1st floor.

When are absentee ballots mailed? We mailed out our permanent absentee requests as soon as we received the ballots, which was Sept. 20th.

Are mail ballots sent out on a rolling basis as requests come in or in larger batches? As for all other requests, the law states we must mail within 24 business hours of receipt of the request, which we do.

OCONOMOWOC, TOWN OF

Lori Opitz, Town Clerk/Treasurer

Town of Oconomowoc

W359N6812 Brown St., Oconomowoc

920-474-4449

Ofc Hrs: Mon-Fri; 8:00-4:00

When will In Person Absentee Voting begin in your municipality? Monday, September 26th

Hours for in-person absentee voting: Monday through Friday 8:00 a.m. to 4:00 p.m. with the last day being Friday, November 4th which we will stay open until 5:00 p.m.

Open on weekends for in-person absentee voting? No

Will you be conducting in-person absentee voting at multiple sites, or just the clerk's office? Just the clerk's office

When are absentee ballots mailed? As soon as we get them

Are mail ballots sent out on a rolling basis as requests come in or in larger batches? As soon as we get them

All additional municipalities are listed in alphabetical order:

ASHIPPUN, TOWN OF

Michele Liesener, Town Clerk/Treasurer

Town of Ashippun

W1266 County Hwy O, Ashippun

920-474-4781

Ofc. Hrs: Mon 8-12; Tue 8-4; Wed 1-5 and Thurs 8-Noon

When will In Person Absentee Voting begin in your municipality? October 24th

Hours for in-person absentee voting: During the Clerk's office hours (Monday 8-12, Tuesday 8-4, Wednesday 1-5 & Thursday 8-12)

Open on weekends for in-person absentee voting? No

Will you be conducting in-person absentee voting at multiple sites, or just the clerk's office? Only at the Clerk's office

When are absentee ballots mailed? Absentee ballots have been mailed out daily starting on 9/19/16.

Are mail ballots sent out on a rolling basis as requests come in or in larger batches? Absentee ballots must be mailed out within 24 hours of receiving the request (excluding weekends).

CONCORD, TOWN OF

Brian Neumann, Town Clerk

Town of Concord

W1095 Concord Center Dr, Sullivan

262-593-2479

Ofc Hrs: *Contact Clerk for Appointment*

When will In Person Absentee Voting begin in your municipality?

Hours for in-person absentee voting:

Open on weekends for in-person absentee voting?

Will you be conducting in-person absentee voting at multiple sites, or just the clerk's office?

When are absentee ballots mailed?

Are mail ballots sent out on a rolling basis as requests come in or in larger batches?

DELAFIELD, CITY OF

Sara Bruckman, City Clerk

City of Delafield

500 Genesee St., Delafield

262-303-4513

Ofc Hrs: Mon-Fr 8:00-4:30

When will In Person Absentee Voting begin in your municipality? It did on 9/26

Hours for in-person absentee voting: 8:00am - 4:30pm M-F

Open on weekends for in-person absentee voting? No

Will you be conducting in-person absentee voting at multiple sites, or just the clerk's office? Clerk's office

When are absentee ballots mailed? Mailed 9/20 and as they come in

Are mail ballots sent out on a rolling basis as requests come in or in larger batches? See above

IXONIA, TOWN OF

Nancy Zastrow, Town Clerk/Treasurer

Town of Ixonia

W1195 Marietta Av., Ixonia

920-261-1588

Ofc Hrs: M-Th; 7:30-4:30; F-7:30-12:30

When will In Person Absentee Voting begin in your municipality? It is currently open. Once the ballots were in our hands any voter who has come into the Town Hall inquiring about absentee voting has been allowed to vote if they want. It will be posted on October 3 on our website for absentee voting.

Hours for in-person absentee voting: Monday – Thursday – 7:30 am – 4:30 pm and Friday – 7:30 am – 12:30 pm

Open on weekends for in-person absentee voting? No

Will you be conducting in-person absentee voting at multiple sites, or just the clerk's office? Just Clerk's Ofc.

When are absentee ballots mailed? Per Wisconsin Election laws, absentee ballot requests must be processed in a timely manner. We follow all election laws. All permanent absentee ballot request were mailed 9/19 and any additional requests are processed daily.

Are mail ballots sent out on a rolling basis as requests come in or in larger batches? See answer above.

LAC LA BELLE, VILLAGE OF

Lori Boyer, Village Clerk/Treasurer

Village of Lac La Belle

600 Lac La Belle Dr., Oconomowoc

262-569-6190

Ofc Hrs: *Contact Clerk for Appointment*

When will In Person Absentee Voting begin in your municipality? Contact Clerk for information

Hours for in-person absentee voting: Contact Clerk

Open on weekends for in-person absentee voting? Contact Clerk

Will you be conducting in-person absentee voting at multiple sites, or just the clerk's office? Clerk's Ofc.

When are absentee ballots mailed? Contact Clerk

Are mail ballots sent out on a rolling basis as requests come in or in larger batches? Contact Clerk

LEBANON, VILLAGE OF

Deborah Behl, Town Clerk

Town of Lebanon

N1738 County Road R, Lebanon

920-925-3846

Ofc Hrs: *Contact Clerk for Appointment*

When will In Person Absentee Voting begin in your municipality? Monday, October 3, 2016 and continue through 5:00 pm on Friday, November 5, 2016.

Hours for in-person absentee voting: Clerk does not have set office hours. Therefore, individuals can vote whenever Clerk is in the office or individuals can call for an appointment. This also applies to weekends.

Open on weekends for in-person absentee voting? See above answer

Will you be conducting in-person absentee voting at multiple sites, or just the clerk's office? In-person absentee voting is only conducted at the Clerk's Office/Town Hall.

When are absentee ballots mailed? Per statute, absentee ballots must be mailed within 24 hours of receiving a request.

Are mail ballots sent out on a rolling basis as requests come in or in larger batches? Per statute, absentee ballots must be mailed within 24 hours of receiving a request.

MERTON, TOWN OF

Donna Hann, Town Clerk

Town of Merton

W314N7624 Hwy 83, North Lake

262-966-2651

Ofc Hrs: Mon-Thurs 8-4; Fri-8-3

When will In Person Absentee Voting begin in your municipality?

Hours for in-person absentee voting:

Open on weekends for in-person absentee voting?

Will you be conducting in-person absentee voting at multiple sites, or just the clerk's office?

When are absentee ballots mailed?

Are mail ballots sent out on a rolling basis as requests come in or in larger batches?

OCONOMOWOC LAKE, VILLAGE OF

Jennifer A. Moore, Village Clerk/Treasurer

Village of Oconomowoc Lake

35328 W. Pabst Rd., Oconomowoc

262-567-5301

Ofc Hrs: Mon-Fri: 8-2

When will In Person Absentee Voting begin in your municipality? September 22, 2016

Hours for in-person absentee voting: Monday through Friday 8:00am - 2:00pm

Open on weekends for in-person absentee voting? No

Will you be conducting in-person absentee voting at multiple sites, or just the clerk's office? Clerk's office only

When are absentee ballots mailed? As requests come in

Are mail ballots sent out on a rolling basis as requests come in or in larger batches? As requests come in

SULLIVAN, TOWN OF

Dawn Lynn, Town Clerk

Town of Sullivan

N3866 West St. (Rome), Sullivan

262-593-8383

Ofc Hrs: *By Appointment Only*

When will In Person Absentee Voting begin in your municipality? Monday, October 3

Hours for in-person absentee voting: By appt. only. 262-593-8383

Open on weekends for in-person absentee voting? No

Will you be conducting in-person absentee voting at multiple sites, or just the clerk's office? Clerk's Office only

When are absentee ballots mailed? They get mailed out within 24 hours of receiving them at the Clerk's Office.

Are mail ballots sent out on a rolling basis as requests come in or in larger batches? They get mailed out within 24 hours of receiving them at the Clerk's Office.

SUMMIT, VILLAGE OF

Debra Michael, Village Clerk

Village of Summit

2911 N. Dousman Rd, Oconomowoc

262-567-2757

Ofc Hrs: Mon-Fri; 8:00-4:00

When will In Person Absentee Voting begin in your municipality? October 10

Hours for in-person absentee voting: Monday – Friday 8 am – Noon & 1 pm – 4 pm (until 5 pm Friday, November 4 per Statute)

Open on weekends for in-person absentee voting? No

Will you be conducting in-person absentee voting at multiple sites, or just the clerk's office? Clerk's office only

When are absentee ballots mailed? Within 1 business day of receiving request

Are mail ballots sent out on a rolling basis as requests come in or in larger batches? Within 1 business day of receiving request

DRAFT